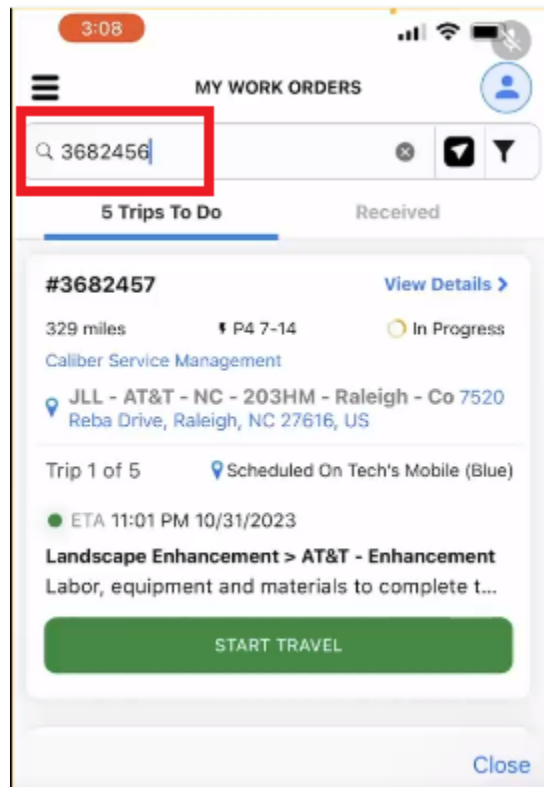




## Caliber Leadership Academy

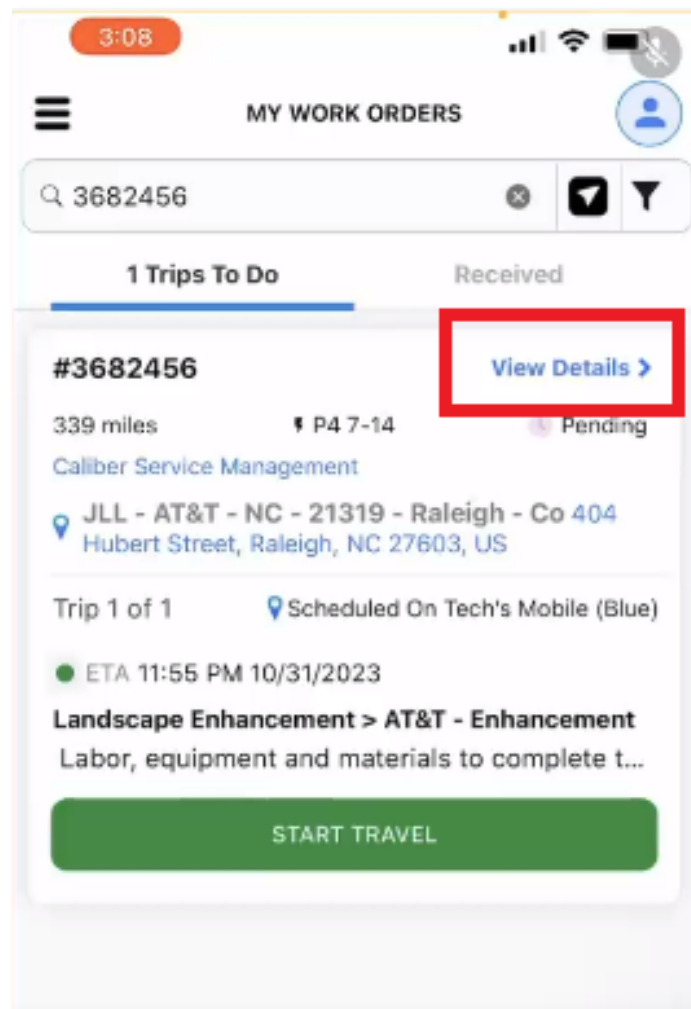
Process: How to Access a Second Trip in a Work Order

1. Open existing work order or search using the work order number to find your new trip





- The second trip will load underneath automatically or by pressing “view details”





3. You can now view the status of the first trip and “start travel” for the second

